September, 2026 Director's Report to Trustees

- **SERVICE AND SERVICE PROMOTION**
  Maintain regular and open communications with all governing bodies, boards, librarians and the general public regarding the operations of the Suring Area Public Library.

  - We will be approaching the Friends of the library for a donation toward our privacy booth that will be installed.

  - Trustee Essentials and Policies will be reviewed.

- **Create and implement a wide range of programming for all segments of the population with an emphasis on children, teens, families, and senior citizens.**

  - 2026 SRP statistics:
    Grand Total Participants – 61
    Grand Total Submitted Reading Logs – 30
    Total Hours Read – 330
    Total Books Read – 230
    Infant-4 Participants – 4
    Kids 5-11 Participants – 15
    Teen Participants – 5
    Adult Participants - 7

  - The library will be having a local author book signing on Saturday, September 5th, during the Annual Book Sale. There will be several authors set up next to the library to answer questions, sign their books, sell their books, etc.

  - We still have: Maker Monday, Adult Game Day, Knitting Klub, Storytime, Book Clubs. We are always looking for more programs to add.

  - The library is partnering with the United Way of WI and their Techquity Program. The Techquity WI program is a statewide initiative powered by the United Way of Wisconsin that provides no-cost, long-term loaned laptops or tablets and personalized digital navigation support to eligible residents.

  - I have emailed Chad Lewis to come and do another program for us. Chad does the paranormal programs. He is pretty booked for the rest of the year so we may have to wait until next year.

  - September is National Library Card signup month and the theme is "A Library Card Hits All the Right Notes". We have activities going on all month for adults and kids.

  - I'm going to try and start showing movies again and see if anyone shows up.

  - During the Friends' Book Sale on Saturday, the library hosted 4 local authors. They set up canopys by the library and had their latest books on display to sell and answer questions. One of the author's actually sold out of his books. We will definitely do this again.

- **ADMINISTRATIVE SERVICES**
  To be a liaison between the Friends of the Library organization and the Library.

  - The Friends had their Annual Book Sale Labor Day weekend. They did very well and raised approximately $1,300.

- **To create and implement a long-term plan for the Suring Area Public Library.**

    - We are following our long-term plan and working on updated job descriptions for staff and myself. We are also working on providing new after school and early release programs for students.

- **COLLECTION MANAGEMENT**
  Review collection development options that include both traditional and non-traditional materials.

    - We have combined our Adult Large Print and regular print nonfiction to allow more room.

    - We are learning to add new items to our new system and it's going very well.

  Develop and implement a weeding schedule to keep up-to-date with the ever-changing needs/wants of library patrons.

    - We're all done weeding for another few months.

- **FACILITIES MANAGEMENT**
  Actively assess the care and maintenance of the library building and grounds as well as evaluate the functionality of the library and recommend and/or make changes as needed.

    - Bayland has come to look at the windows and will give us a quote. The gentleman from Bayland believes that, due to the building settling, the seams on the outside of the building on the east side should be re-caulked. If we wanted them to look further (underneath the "stucco"), they would have to remove some of the top layer of "stucco" to look.

    - The shrubs in front of the building will be removed this fall as they are kind of dead.