

May, 2024 Director's Report to Trustees

- **SERVICE AND SERVICE PROMOTION**

Maintain regular and open communications with all governing bodies, boards, librarians and the general public regarding the operations of the Suring Area Public Library.

- The new phone system is up and running. It's working very well.
- Two Companies came to the Library to look at the roof and give us estimates. We (Trustees) will discuss further down the agenda.
- I attended the Annual WI Association of Public Libraries conference 5/1 – 5/3 in Stevens Point. Sessions I attended were: "Understanding Dementia", "The Dynamic Duo: A Tale of Two Organizations Coming Together to Work Towards a Common Goal of Strengthening Families", "Beyond the Community Conversation", "Analyzing Your Collection: Tools to Diversify & Maintain Your Children's Collection", "Using Early Literacy Learning Techniques with High School Students", "Go Big or Go Home: How to Make Big Ideas a Success in a Small Town".

Create and implement a wide range of programming for all segments of the population with an emphasis on children, teens, families, and senior citizens.

- Maker Monday (5/13/24) had 11 in attendance. Those in attendance made solar lights.
- Summer Reading Program plans are almost complete. The program begins June 3rd and is open to all ages. There is also a program for adults and there will be drop in crafts for the Young Adults. We are having 3 entertainers (possibly 4) that will take place at Veteran's Park: Lynn Marcks (Folk singer and Storyteller) will be 6/11/24 @ 10 AM, The Alan's, Magicians, will be 7/24/24 at 10 AM, and Tom Pease, entertainer, will be 7/30/24 @ 2 PM. We have gotten several sponsor donations for the Summer Reading Program.
- We had a card making class on Saturday, 4/27/24. There were 6 in attendance.
- InfoSoup Road Trip has Begun! Anyone can pick up a booklet that has all 49 InfoSoup Library locations listed. Visit a participating library and do one of the following: check out an item, participate in a program or activity, post a selfie from the library using #LibraryRoadTrip on Facebook, sign up to use a public computer. For every 10 stamps or codes you collect, to to an InfoSoup member library and get an entry form for a chance to win prizes. You may enter up to 4 times. InfoSoup Road Trip runs through Labor Day weekend.
- We also have our State Park Pass program in progress. The program runs to the end of the year. The pass is good for 1 day at any WI State Parks.

- **ADMINISTRATIVE SERVICES**

To nurture the Friends of the Library organization.

- Chocolate and Cheer took place 4/25/24 at Randy's Place Bar and Bowl; The Annual Rummage Sale was May 9 – 11 and 16 – 18. It was a huge success. ; Bridge Social is July 21st on the old Suring Bridge; Annual Book Sale is Labor Day Weekend.
- During National Library Week, the Friends had a Library Staff Appreciation. Each day they brought in something for the staff to eat. There were Seroogy Chocolates, Cookies, M & M's, Pizza and Starbucks Frappuccino's. Thank you to the Friends!

- Friends meetings are the 1st Monday of the month at 5 PM.
- **To create and implement a long-term plan for the Suring Area Public Library.**
 - Long Range Planning Committee meeting will be scheduled at the May Library Trustee Meeting.

- **COLLECTION MANAGEMENT**

Review collection development options that include both traditional and non-traditional materials.

- The collection is always expanding and changing. We've added Stay Sharp Kits, Playaways, Launchpads, Wonderbooks and more.

Develop and implement a weeding schedule to keep up-to-date with the ever-changing needs/wants of library patrons.

- Weeding of our collection is ongoing. We still look at items that are on the list that we think may still circulate if we put them on display. We also have a cart of items ready for discarding that we encourage our patrons to read and let us know if it's worth keeping.

- **FACILITIES MANAGEMENT**

Actively assess the care and maintenance of the library building and grounds as well as evaluate the functionality of the library and recommend and/or make changes as needed.

- The library is taking over the flower garden. We have just begun cutting down plants to remove as well as spraying to get rid of other plants that we no longer want. I was thinking to put stone down. We are still in the planning stages. There will be a presentation at the May Board meeting.

The Suring Area Public Library connects people with information, ideas, and experiences to provide education and enjoyment.